



RADLEY

Sports Centre Cleaner

Radley College, Abingdon, Oxon OX14 2HR

01235 543000

www.radley.org.uk/employment/working-at-radley

Radley College is an independent boarding school of 765 boys situated five miles south of Oxford on a stunningly beautiful rural campus close to Radley village. The school is academically selective and offers a significant number of bursary places to talented boys from a variety of backgrounds. As a full boarding school, Radley is a vibrant and active place to work, with many opportunities for teachers to get involved in an enormous range of extra-curricular activities and contribute to the excellent standards of pastoral care offered to our students.

Radley College Sports Centre is situated on campus and is available for use by pupils, staff and the general public. It has some excellent facilities including a 25-metre swimming pool with adjoining 3.5-metre diving pit, fitness suite, weights room, sports hall, 5 squash courts, real tennis court and gymnasium.



We have recently reviewed our services at the Sports Centre and are excited to announce the creation of a new cleaner position to support the two current cleaners. Our sports centre is a hub of activity, and maintaining a clean, safe, and hygienic environment is crucial for the well-being of our members and guests.

We are seeking a diligent and detail-oriented Cleaner to join our team. As a key member of the Sports Centre team, you will be responsible for ensuring that the highest cleaning standards are consistently met and that all hygiene regulations are strictly followed throughout the centre. You will work closely with the Sports Centre staff and will be supported by the Housekeeping Department, which will provide oversight, training, and guidance on compliance with cleaning protocols and the safe use of chemicals.

Key responsibilities

To be responsible for cleaning all areas throughout the Sports Centre.

Wet Changing rooms

- Spray down all cubicles, lockers and floor areas following each swimming group.
- Scrub changing room floors following each swimming group, normally every 90 minutes throughout the day.

Gym

- Ensure the cleanliness of the physio room attached to the gym.
- Clean/ mop gym floor twice daily.

General

- Clean reception area and observation area.
- Clean Sports Centre toilets as required.
- Generally keep communal areas tidy and free of rubbish.
- Restock daily consumables.
- Sanitise all contact surfaces.
- Remove all waste.
- Use correct machinery as required for cleaning.
- Undertake a planned programme of deep cleaning and remedial work during the College holiday periods.

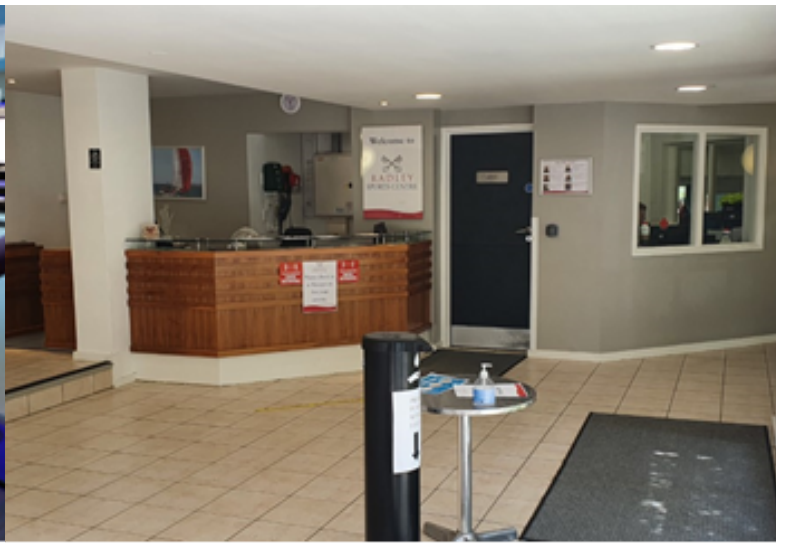
OTHER DUTIES

- To ensure that all procedures for security, fire, health and safety, are adhered to in accordance with the health and safety policies.
- To communicate effectively with the Housekeeping and Sports Centre management teams.
- Correct use of cleaning equipment and machinery

TRAINING AND EQUIPMENT/MATERIALS

- Regular update training will be offered and specialised product COSHH/H&S training will be made available
- Pool Responder training will be provided including basic first aid. The pool responder is there to support a lifeguard with lifting out of the pool in case of emergency.
- Uniform and protective workwear will be provided.

These key tasks are not intended to be exhaustive, but they highlight a number of major tasks that the post-holder may be reasonably expected to undertake



Person Specification

- Good basic literacy and numeracy skills
- Good inter-personal and communication skills
- Ability to use own initiative to identify and prioritise tasks
- Ability to work alone and as part of a team
- Approachable and courteous manner
- An understanding of the need for confidentiality within the school setting/environment

KNOWLEDGE and EXPERIENCE

- Knowledge of the duties of a cleaner for commercial premises
- Experience of cleaning work would be desirable
- Knowledge of health and safety considerations relating to cleaning

Hours of work

37.5 hours per week, Monday to Friday, all year.

Shift times are 12:00 to 20:00

Pay & Benefits

- Competitive salary
- College sickness scheme
- Pension-contributory group personal pension scheme
- Free uniform
- Reduced membership of Radley Sports Centre and access to other facilities on site
- Reduced membership of 9-hole golf course
- Employee Assistance Programme
- Free parking on site
- Free meals during term-time
- Good public transport links to Oxford, Abingdon and Didcot
- A friendly and supportive working environment

How to apply

Applications can be submitted via the link on the school website www.radley.org.uk/employment.

The deadline for applications is 12 noon, Thursday 12 September 2024 but we reserve the right to consider applications as they arrive.

If you have any questions or would like to discuss the vacancy please contact the HR department - hr@radley.org.uk.

SELECTION PROCESS

If shortlisted, you will be invited for interview. Your interview will involve a brief session with our Human Resources department, in order to undertake a number of identity checks. A list of valid identity documents will be sent to you prior to your interview.

In the event of not being successful, please be assured that all copies of identification will be destroyed.



Safeguarding

Safeguarding is at the heart of all we do in the school and the school expects all employees to share its commitment to the safeguarding and welfare of its pupils. Employees must, at all times, have regard to the need to safeguard and promote the welfare of children in line with the provisions of the Children Act 2004 and Keeping Children Safe in Education and be fully aware of, and understand, the duties and responsibilities that apply to their role in relation to these requirements.

All employees must attend appropriate training in accordance with the College's and local Safeguarding Board stipulations. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. A disclosure, at the enhanced level, will be requested from the successful applicant but a criminal record will not necessarily be a bar to obtaining this position. You will also be required to produce original evidence of qualifications as well as evidence of the right to work in the UK.