



RADLEY

Supervision Policy

November 2023

Supervision

Related Policies

- Educational Visits/Risk Assessments
- Health and Safety measures
- Missing Pupil Policy
- Fire regulations

Day to Day Supervision

Radley is an all boys' boarding school and has eleven Socials (boarding houses). Each Social has a live-in Tutor, Sub-Tutor and Pastoral House Mistress. Additionally, every Social has a number of live-out Sub-Tutors. All Socials have access controls to enter.

Staff are on duty in all Socials in the evenings and at weekends. Pupils are able to call on a member of staff at any time if necessary and contact numbers for boarding staff are displayed on the noticeboards.

Pupils are supervised during play and concert rehearsals, or other events. Members of the Common Room supervise pupils on both home and away matches. For away matches there is a 'Duty Don' who is responsible for coordinating the supervision of those injured who either need to travel independently back to College with him/her or require overnight stays in hospital.

All pupils are expected to return to their Socials at 7.30pm for prep. Pupils are allowed to leave their Social during and after prep and must sign in and out, indicating where they are signing out to and why they are going. This is monitored by the member of staff on duty and Social Prefects. All boys must be back in Social by 10.15pm or in time for their bedtime, if that is earlier. Our Security Staff carry out regular patrols of the school from 10pm until 1am. Tutors and Sub-Tutors make spot checks of rooms until they go to bed.

Boys must seek permission from the adult on duty in the Social (typically the Tutor) to leave the school grounds and receive a chit to indicate destination and the timings of such leave. They report back in on return.

We take all reasonable steps to make sure that we know the whereabouts of all boarding pupils during normal school hours. Boys who have music lessons are expected to inform the Don teaching them twenty-four hours in advance. Boys away on trips/educational visits/appointments or because they are ill are listed on the absences' list. Dons must also refer to the Missing Pupil Policy if appropriate.

CCTV is used appropriately.

Medical Support

There is at least one (during the day at least two) qualified nurse(s) on duty in the Medical Centre twenty-four hours a day every day who is/are available to administer first aid, to deal with any accidents or emergencies, or to help if someone is taken ill.

Unsupervised Access by Pupils

We ensure that pupils do not have unsupervised access to potentially dangerous areas, Doors to these areas are kept locked at all times when not in use. All flammables are kept securely locked in appropriate storage facilities.

Supervision during Educational Visits

The arrangements for the supervision of pupils during educational visits and trips out of school are described in our policy 'Safety and Supervision of School Trips'.